



Windham Solid Waste Management District
Event Recycling Station Sign-Out Form

This is an application form for lending of WSWMD's trash, recycling, and food scraps portable bins for use at special events. Please complete and return form to:

office@windhamsolidwaste.org or

WSWMD, Attn: Event Bins, 327 Old Ferry Rd, Brattleboro, VT 05301-9175



Event Information:

Name of Event:		Event Type: <input type="checkbox"/> Fair <input type="checkbox"/> Wedding <input type="checkbox"/> School <input type="checkbox"/> Other: _____
Location:	Town:	
Hosted by:		Approximate No. of Guests:
Contact Name/Title:	Phone:	Email:

Dates:

Date(s) of Event	
Date and approximate time for bin PICK UP	
Date and approximate time for bin RETURN	

Bins: Please indicate the number of each style bin you would like to reserve

Bin Type	 3-Bin Station	 Corrugated Plastic		
		Trash	Recycle	Compost
Number Requested				
Number Actually Taken (staff fill out during pick-up)				
		Returned ____/____/____ Staff initials: _____		

Further Information

- Bins must be returned in CLEAN and in good condition
- Please read the "Event Zero Waste Station Lending Policy" prior to requesting bins
- There is no cost for the rental. Requests are fulfilled on a first-come, first-reserved basis
- Trash brought to WSWMD will be charged \$4 per bag
- Recycling and Food Scraps brought to WSWMD will be accepted free of charge
- For questions please contact recycle@windhamsolidwaste.org or call (802) 257-0272

Responsible Person's Signature: _____ Date: ____/____/____
Please sign at time of pick-up