

**WINDHAM SOLID WASTE MANAGEMENT DISTRICT (WSWMD)
BRATTLEBORO, VERMONT
Policy/Personnel Committee Meeting Minutes DRAFT
May 5, 2020
Via Zoom**

COMMITTEE MEMBERS PRESENT: Dan Toomey, Chair, Putney; Michelle Cherrier, Dummerston, David Jones, Brookline

COMMITTEE MEMBERS ABSENT: Nancy Meinhard, Wardsboro (She could not get the Zoom phone number to work).

WSWMD STAFF: Bob Spencer, Executive Director; Vicki Hayes, Office Manager/Bookkeeper.

OTHERS PRESENT: None

Mr. Toomey called the meeting to order at 6:40 p.m.

1) Changes and/or Additions to Agenda: None

2) Elect Committee Chair
Dan Toomey was re-elected chair.

3) Consider Revision of Purchasing Policy
Modifications to the existing policy were reviewed and approved. Will present to BOS for approval.

4) Consider Commercial Motor Vehicle Policy
This is a new policy and committee discussed it and made numerous clarifications and edits. Will present to BOS for approval.

5) Executive Session: None

6) Next Policy Committee Meeting: None scheduled

7) Other Business as Legally Allowed: None

8) Adjournment: Meeting was adjourned @ 7:56 PM

Minutes prepared by Bob Spencer